

2012 STANDARD BOOKING FORM

Date	
Hall Required Date	Paddocks Community Hall
Organisation/Company/Group name	
Time of Hire	DAY..... TIME FROM..... TO..... DAY..... TIME FROM..... TO..... DAY..... TIME FROM..... TO..... DAY..... TIME FROM..... TO..... DAY..... TIME FROM..... TO.....
Name of person making the booking	
Correspondence Address	
Invoice Address	
Telephone:
Mobile:
Email:
If not the same person making the booking the name and contact details of the Session Leader	Name Address Tel : Mobile
Type of Organisation / Group	Businesses:
Charity <input type="checkbox"/>	Limited Company <input type="checkbox"/>
Faith Group <input type="checkbox"/>	Partnership <input type="checkbox"/>
Youth Organisation <input type="checkbox"/>	Sole Trader <input type="checkbox"/>
Social Club <input type="checkbox"/>	Private Individual <input type="checkbox"/>
Service Club (ie Rotary/Lions etc.) <input type="checkbox"/>	Other (please specify) <input type="checkbox"/>
Childcare <input type="checkbox"/>
Sports/Dance <input type="checkbox"/>	
Arts/Culture <input type="checkbox"/>	
Health Support <input type="checkbox"/>	

If a commercial organisation the Company and VAT Registration Numbers (if applicable)	Company No. VAT Registration No.
If a Registered Charity the Charity Registration Number	
Nature of Event	
Anticipated Number of Attendees	
Is an entrance fee being charged for the event? If so how much	
Is this a fund raising or commercial event If so who / what benefits from the proceeds?	
Are any goods or services being offered for sale either by the organiser or persons attending the event? If so please specify	

Who would most benefit from your group sessions?

(You may tick more than one box)

<input type="checkbox"/> Benefits all local people	<input type="checkbox"/> Pregnancy or maternity related client groups	<input type="checkbox"/>
<input type="checkbox"/> Young people (12-18 years)	<input type="checkbox"/> Older people (over 50 years of age)	<input type="checkbox"/>
<input type="checkbox"/> Children (0-12 years)	<input type="checkbox"/> People representing a specific religion or belief	<input type="checkbox"/>
<input type="checkbox"/> Youth offenders	<input type="checkbox"/> People representing a specific culture or ethnic origin	<input type="checkbox"/>
<input type="checkbox"/> Drug/Alcohol support	<input type="checkbox"/> People undergoing gender reassignment	<input type="checkbox"/>
<input type="checkbox"/> Ex-offenders	<input type="checkbox"/> Unemployed	<input type="checkbox"/>
<input type="checkbox"/> Females	<input type="checkbox"/> Males	<input type="checkbox"/>
<input type="checkbox"/> Disabled people	<input type="checkbox"/> People representing a specific sexual orientation	<input type="checkbox"/>
<input type="checkbox"/> People representing a specific marital status- single parents / divorcees / civil partnerships / cohabitees etc		<input type="checkbox"/>
<input type="checkbox"/> Other (please state)		<input type="checkbox"/>

Declarations

I am over 18 years of age.

I have read, understood and accept the attached Terms and Conditions of Hire and Paddock Community Hall (Rules) documents

The information contained in this Application is accurate and the event will be subject to inspection by The Paddocks Community Association Bookings Manager.

I understand that the giving of false or incomplete information may result in curtailment or cancellation of the hiring

Signed

Dated